



University Centre
Reaseheath



Essential Guide to...

ACADEMIC MISCONDUCT



University of
Chester



Harper Adams
University

Inspiring achievement, driving ambition

What is academic integrity?

Academic integrity means making sure your work is your own and is a true reflection of your knowledge and ability. Marks and credit are awarded only for hard, honest work.

- Respect the work of others and give credit to them if you use it.
- Use quotation marks for quotes from books, journals, the internet, etc..
- Use the correct referencing system when referencing the work of others.
- Produce new work for each assignment. You can reference your own, previous work if relevant.
- Keep your work secure to prevent others gaining access to it.
- Be familiar with UCR's examination rules.
- If you think your work needs ethical approval or you have any other doubts or queries then discuss these with your Course Manager.

What is academic misconduct?

Academic misconduct can take a number of forms:

- Plagiarism/ Self-Plagiarism – copying the work of others, or your own previously credited work.*
- Reusing work you have previously submitted for another assignment.*
- Collusion – working with others when you are meant to be working alone.*
- Commissioning – paying someone else to do the work for you.
- Falsification – making up data, information, or quotations.
- Cheating – e.g. gaining unauthorised help in exams.
- Breaching exam regulations: e.g. talking during the exam.

*UoC class these as 'unacceptable academic practise' (malpractise), a lesser offense than academic misconduct.

HAU categorise misconduct as either minor, major, or gross.

What will happen if I am suspected of academic misconduct?

